


29 SEP 1980

MEMORANDUM FOR: Chief, Plans and Programs Staff, OL

STATINTL FROM:

  
Chief, Logistics Services Division, OL

SUBJECT: Study of GSA by Plans and Programs Staff, OL

1. Per your request, we have put together some thoughts on the GSA operation at Headquarters and how well they meet our requirements for repair and alteration.

2. Although recent GSA efforts with respect to construction to free up space for Project SAFE have been excellent, other priority requirements have not all been accomplished in the same timely manner. Projects not completed within our required time frame usually have been delayed for one or more of the following reasons:

- a. GSA Buildings Manager cannot authorize overtime without approval from downtown.
- b. Current GSA policy authorizing flex-time for the shops, creates coordination problems on large projects where several shops have input.
- c. Special trades not located at Headquarters are difficult to schedule thru the Pentagon and other larger GSA groups. Naturally, our priorities take second listing to their own priorities.
- d. Work orders over \$10,000 must be approved by several different departments of GSA. Depending upon the backlog of work orders from other agencies, this can be a time consuming process.
- e. The fastest mechanism for accomplishing work is the "minor work order" which is currently limited to \$500.00.

 STATINTL